

ARIZONA OUTSTANDING AUXILIARY AWARD

2026-2027 Checklist

The Auxiliary must complete all of the following by March 31, 2027

The Auxiliary **must** complete the following:

☐ **Program Activity Reports (PAR's)**

The Auxiliary must complete and report at least one “reportable” activity in each of the National Programs. See the attached list for reportable activities.

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| ☐ Americanism | ☐ Media Relations |
| ☐ Buddy Poppy | ☐ National Home |
| ☐ Hospital | ☐ Scholarships |
| ☐ Legislative | ☐ Veterans and Family Support |
| ☐ Member Retention | ☐ Youth Activities |
- ☐ Auxiliary must submit Program Activity Reports – due by the end of the quarter. (April May **June**) (July August **September**) (October November **December**) (January February **March**) **USING Google Forms.**
- ☐ Auxiliary must participate in a membership Drive.
- ☐ Auxiliary must have at least 1 new or rejoin member.
- ☐ Auxiliary must Participate in a joint project with their VFW (Not Voice of Democracy, Patriot's Pen, Membership or Buddy Poppy Drive)
- ☐ Auxiliary must have **representation** at all **District Meetings. District Schools of Instruction and Department School of Instruction.** (June 2026 thru March 2027)
- ☐ Auxiliary must be bonded in the appropriate amount per the National Bylaws by August 15.
- ☐ Auxiliary must submit Auxiliary approved Quarterly Audits by the deadlines as set forth in the Bylaws.
- ☐ Auxiliary Officers Dues for 2027 must be paid by December 15, 2026
- ☐ Auxiliary must be represented at Department Conferences AND corresponding Council of Administration Meetings.
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| ☐ Fall Conference and CofA |
| ☐ Winter Conference and CofA |
- ☐ Auxiliary must be represented at the Department Member Involvement Training.